



DDA SUBJECT FILE COPY

Deputy Director for Administration



DDA 88-2221
21 October 1988

NOTE FOR: Chief, Protocol Branch

SUBJECT: Transactional Cost Task Force Issue



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As you are probably aware, the DDA convened a task force in May to address issues raised by Agency Directorates and Components about the delivery of DA Services and associated policies and procedures. One of the issues raised concerned coordinating the arrival and presentation of length of service pins and certificates (for employees having only Agency experience). Since this issue is in your area of responsibility, could you provide me with a paragraph or two addressing why we can or can't coordinate this process better or differently.

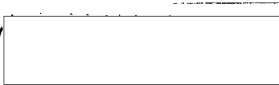
Would very much appreciate your input by Friday, 28 October 1988.

Thanks,



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